

**MINUTES
BOARD OF DIRECTORS REGULAR MEETING
FRONT RANGE FIRE CONSORTIUM**

Date: August 14, 2020

LOCATION: Zoom Meeting

CALL TO ORDER:

Chairman Tom DeMint called the meeting to order at 1000.

ATTENDANCE:

Board Members Present: Tom DeMint (PFA), Dale Lyman (Greeley), Rob Spendlow (Longmont), Barry Schaefer (Platte Valley), Kris Kazian (Windsor), Ron Lindroth (Central Valley), Gary Green (Wellington), Dave Beebe (Mountain View)

Board Members Absent: Mike Calderazzo (Boulder), Mark Miller (Loveland), Michael West (Front Range Fire Rescue)

Others Present: Michael Patterson, Susan Frame

APPROVAL OF THE AGENDA (ADDITIONS/DELETIONS):

*Motion to accept agenda with additions
Seconded and approved*

APPROVAL OF MINUTES:

*Motion to Approve Minutes
Seconded and approved*

PUBLIC INPUT:

No public input

OLD BUSINESS:

None

NEW BUSINESS:

1. Financial Report

a. Receive report on 2020-2 Recruit Academy

*Motion to except financial report
Seconded and passed*

- i. 2020-2 opening August 24th with 9 recruits (Front Range 3, Mountain View 2, Platte Valley 1, PFA 3)
- ii. Staff in place – Jungemann-WSFR (Academy Lead), Patrick Love-PFA (Co-Lead)
- iii. A few outstanding invoices will wrap up soon
- iv. All front-end purchases complete. All books and clothing done and ready for distribution.
- v. All facilities and apparatus reserved and ready to go
- vi. Will utilize google classroom as needed
- vii. Will have some recruits with possible COVID issues with symptoms or family issues. Working to plan and prepare.
- viii. Always looking at what other departments are doing for cleaning and sanitizing to improve our plans. Will be following all state guidelines. With 9 recruits space issues are much easier. Purchasing all needed equipment for these guidelines.
- ix. Purchased thermometers for daily screening. Working on daily documentation as required.

- x. Working with peer fitness instructors and how to manage according to guidelines.
- xi. Enterprise system in place with assignments and tracking for all sessions. This will be able to track all missed sessions to help complete all academy requirements.
- xii. This academy will utilize and test all systems in preparation for larger academies in the future.
- xiii. Making sure all module instructors are prepared for this small academy.
- xiv. 14K per recruits will stand for 2020-2. Will continue to watch costs to keep within this amount.
- xv. Goal to work with what we learned from 2020-1 and how to continue to keep everyone safe and follow all CDC guidelines.
- xvi. Challenge of having exposures away from the academy and expressing how important it is to avoid exposures. Cleaning and sanitizing is priority.
- xvii. DeMint – “Strong work and appreciate the preparation.”
- xviii. Looking at any research for better protection.
- xix. Surgical masks instead of neck gaiters.
- xx. Opening day of this academy will not require chief attendance but are welcome if desired. May be possible to stream opening. *Stand by*

b. Discuss 2021 budget development process

i. Adoption of 2021 budget

- 1. Need to include estimate for larger academy
- 2. Would like to have numbers soon for hiring to help to prepare final budget.
- 3. Still working on salary survey along with leased resources.
- 4. Draft budget will be sent out within the next month for review.
- 5. Prediction of number of recruits needed
- 6. Approval at November BOD Meeting

2. Report on status of AIMS / FRFC Partnership Proposal

- a. On hold until further notice
- b. Capital improvement plan in progress
- c. No news

3. Other

a. CPAT question

- i. How are departments handling the hiring process without CPAT?
- ii. Not everyone has to deal with this problem until hiring is approved. Unknown
- iii. Suggestions needed
- iv. Larger districts may not have issues and may have some ideas to help. More information and recommendations soon.
- v. Spendlow – A certified test is being used instead of CPAT at Longmont. May be able to assist.

EXECUTIVE SESSION (If NECESSARY):

None

ADJOURNMENT:

There being no further business to come before the Board, Chairman Tom DeMint adjourned the meeting at 1040.

ATTESTATION OF MINUTES:

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Front Range Fire Consortium, are a true and accurate record of the meeting held on the date stated above.

[Redacted], President/Chairman

[Redacted], Secretary/Treasurer