

**MINUTES  
BOARD OF DIRECTORS REGULAR MEETING  
FRONT RANGE FIRE CONSORTIUM**

**Date: January 10, 2020**

**LOCATION:** Greeley Fire Department, 1155 10<sup>th</sup> Avenue, Greeley, CO 80631

**CALL TO ORDER:**

Chairman Chief Mark Miller called the meeting to order at 1015

**ATTENDANCE:**

**Board Members Present:** Dale Lyman (Greeley), Mark Miller (Loveland), Ron Lindroth (Central Valley), Gary Green (Wellington), Barry Schaefer (Platte Valley), Kris Kazian (Windsor), Mike Calderazzo (Boulder) Greg Munns (Mountain View), Jim Klug (Platte Valley), Rob Spendlow (Longmont)

**Board Members Absent:** Tom DeMint (PFA), Dave Beebe (Mountain View)

**Others Present:** Michael Patterson, Susan Frame

**APPROVAL OF THE AGENDA (ADDITIONS/DELETIONS):**

Request to include update on partnership with AIMS CC by Chief Lindroth

*Motion to accept agenda  
Seconded and passed*

**APPROVAL OF MINUTES:**

Correction to November 8<sup>th</sup> minutes: Add Chief Ron Lindroth to attendance as present

*Motion to approve November 8, 2019 minutes  
Seconded and passed*

**PUBLIC INPUT:**

Public input – Members of the public are allowed five minutes each to address the Board of Directors.  
No members of the public attended.

**OLD BUSINESS:** None

## NEW BUSINESS:

1. Financial Report
  - a. Per handout
  - b. Net Income Balance as of today, January 10, 2020 – \$62,799.41
  - c. Latest investments for 2019 include - exercise bikes, ladders, manikins, chain saws, staplers, leaf blowers, TIC, Scantron and forcible entry refurbish
  - d. Also will purchase new manikins for 2020 along with the ventilation prop, PFA props, radios are working but could be close for needing replacements, an additional TIC
  - e. Continue to identify purchasing needs for 2020
  - f. For the 2020 reimbursement schedule we will be looking at department salaries for 2020 to be in line with current wages for reimbursements.
2. 2019 Audit Exemption Process
  - a. FRFC Audit due March 31<sup>st</sup> – in process right now
  - b. Will do a conference call approval soon
  - c. Looking at any needs for internal approval/audit
  - d. Tracking is essential for replacement equipment – process is getting better
  - e. Suggestion to have third party – Pinnacle Consulting Group, Inc.

*Motion to allow 3<sup>rd</sup> party review of financials for the FRFC by Pinnacle Consulting Group, Inc.  
Seconded and passed*

3. Review of 2019-02 Academy, Final Balance Sheet & Expenses
  - a. Handouts
  - b. All invoices are out and being paid
  - c. Graduation was a success, thank you Loveland for the venue, the ladder and the flag
  - d. Academy was a great success with no injuries, the feedback was very good. This information will be extremely helpful in planning for 2020.
  - e. Planning has begun for equipment needs for 2020 with larger academies
  - f. Billings are complete and financials are being closed out
4. Report on 2020-01 Academy Planning Process & Estimated Numbers
  - a. As of today – 37 recruits
    - i. Boulder – 6, Central Valley – 1, Greeley – 7, Longmont – 7, Loveland – 5, Platte Valley – 1, PFA – 8, Windsor - 2
    - ii. Still a few to complete the hiring process but looks fairly solid
  - b. Westminster Discussion
    - i. Still talking about how to make it work at this time.
    - ii. They are currently doing some laterals for now.
    - iii. Still investigating costs and benefits
  - c. **Deadline for 2020-01 recruits – January 15<sup>th</sup>**
  - d. Major module leads are set, schedule is out to instructors for commitment, calendar is set
  - e. Concerns
    - i. Visual of the FRFC budget for the entire year would be helpful along with possible projections for some following years.
    - ii. Visual of possible expenses into budget for equipment needs.
    - iii. Question: Is there or should there be a maximum number of recruits for future academies and how to accommodate all department members for their needs due to growth within the region.
    - iv. Better forecasting for future
    - v. Suggestion: Ask Pinnacle Consulting to also help project future planning and possible expenses. Look at how this worked for 2019-2020 and how to adjust. How do we adjust for possible rise in cost per recruit and how to best accommodate the departments for their annual budgets.

- f. Asking for ideas and suggestions for graduation guest speaker and gift book for the recruits
  - g. Looking at ideas for splitting this academy to accommodate the size
5. Envision Leadership Update
    - a. Update from Chief Mirowski
    - b. Actual and estimates – approximately 2K surplus
    - c. Start – Feb 11<sup>th</sup> with May 5<sup>th</sup> graduation - see schedule handout
    - d. Continue with same cycle for fall 2020
    - e. Looking at future lead for this program, starting to look for replacement for Chief Mirowski
  6. 2020 Leased Resource Agreements
    - a. Sent out to departments
    - b. Tracking of resources and staffing as usual
  7. AIMS Update
    - a. Looking at meeting soon to move to the next step for a formal proposal for AIMS CC
    - b. Gathering what is needed for AIMS BOD
    - c. Team continues working to negotiate and provide a proposal
    - d. Need to schedule next meeting, hoping for progress
  8. Other / Roundtable
    - a. Windsor
      - i. Just purchased a new ladder truck
      - ii. Lots of changes, lots of growth
      - iii. Purchase of land for station 4
      - iv. Providing co-lead for FRFC and having extra staff to do so
      - v. All shifts are working on presentations to present each shift to improve work environment along with developing goals as teams
    - b. Platte Valley
      - i. Remodeling training ground, to be completed soon. This will be great help for the FRFC
    - c. Greeley
      - i. Groundbreaking for new station 6
      - ii. Construction has started for station 2 replacement
      - iii. Put in service SAM-1, the SUV in service 3 days per week with paramedics to help cover needs in district for EMS calls and can also supplement for other calls if needed
      - iv. Will to gathering data to share with other departments looking to implement this service
    - d. Wellington
      - i. Just lost 1 BC to long-term disability so will be hiring for position
      - ii. Looking for recommendations for designer for new station
    - e. Loveland
      - i. Building new station
    - f. Mountain View
      - i. Consolidation of **Mountain View and Rocky Mountain Fire District (VERIFY)**
    - g. Central Valley
      - i. Australia – Reaching out to local fire services for teams and vets to go there to assist. Crisis stage, over 1 billion animals killed with no end in sight. Anyone interested call Chief Ron Lindroth.  
Note: Wellington has a strong veterinarian group who may be interested.
      - ii. Documentary being done about new fire station at Central Valley
    - h. Boulder
      - i. ALS study, more information in February
    - i. Longmont
      - i. Replacing 2 stations
      - ii. SUV for EMS

**EXECUTIVE SESSION (If NECESSARY): None**

**Next Meeting:**

Friday, June 12, 2020, Loveland Fire Rescue Authority

**ADJOURNMENT:**

There being no further business to come before the Board, Chairman Chief Mark Miller adjourned the meeting at 1125

**ATTESTATION OF MINUTES:**

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Front Range Fire Consortium, are a true and accurate record of the meeting held on the date stated above.

\_\_\_\_\_  
[Redacted], President/Chairman

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[Redacted], Secretary/Treasurer